

Middle Creek Elementary
110 Middle Creek Park Avenue
Apex, NC 27539
(919) 773-955



2016-2017

Dear Middle Creek Families,

We are excited to inform you that Middle Creek Elementary will participate in Wake County Public School System's Bring Your Own Device Pilot Program. The BYOD initiative at Middle Creek Elementary involves students, teachers, parents and administrators working together to create a technologically advanced learning environment. MCES will allow students to bring their own technology devices (laptops, smart phones, Nooks, tablets, iPads, etc.) into the classroom. These devices will be used at the discretion of individual teachers, specialists, and administrators to enhance lessons and learning at MCES. Teachers will incorporate devices at appropriate points within their lessons to enable students to think critically, visibly and globally in the classroom.

During the 2016-2017 school year select classrooms will implement BYOD at Middle Creek. These classes will serve as a model for the rest of the school as we move forward with implementation. During the middle of the 2016-17 school year, more classes will have the opportunity to participate in the BYOD program.

BYOD will grant students the privilege to use their devices in the classroom, however, this is a choice program. Students are not required to bring devices to school and will be provided opportunities to work with school-owned technology if they do not have a personal device available. Again BYOD is a privilege, not a right.

Teachers are facilitators of instruction and will not address technical issues with students' personal devices in the classroom. They will provide guidance on how to use devices for learning, but technical support is the responsibility of the students and parents. Teachers will communicate information regarding educational apps that parents may choose to download to their child's personal devices at home.

Middle Creek Elementary is not liable for any device that is lost, stolen, or damaged. Responsibility to keep the device secure rests with the individual owner. Teachers are required to lock the doors when leaving for lunch, specials, recess, etc. to ensure limited access to the classrooms. We recommend using skins (decals) and protective cases for easy identification and protection of personal devices. If a device is stolen or damaged, the situation will be handled through the administrative office.

Please review and sign the BYOD agreement. Students will be permitted to use personal technology devices only if the agreement is initialed and signed by all parties and returned to the homeroom teacher.

Sincerely,

Melanie Parrish

Middle Creek Elementary BYOD Program

Parent Initials	Student Initials	BYOD SWIM Expectations
		<p>Self Management</p> <ol style="list-style-type: none"> 1. Use only apps, internet sites, and slides provided/approved by the teacher. 2. Close the screen or shutdown devices with teachers' requests. 3. No devices out of book bag on the bus.
		<p>Wear a Positive Attitude! Set a good example for others!</p> <ol style="list-style-type: none"> 1. Share your knowledge and skills with others. 2. Be patient with your device and when completing tasks. Show good digital citizenship.
		<p>Impress with Respect</p> <ol style="list-style-type: none"> 1. Take your device home with you every night. 2. Keep your device parked if you are not using it. 3. Keep your device charged and ready! 4. Only use YOUR device! 5. No personal texting. 6. No devices on the playground, bus, cafeteria or hallway. 7. Devices will not be used with a substitute teacher in a classroom. 8. Parents should NOT drop off devices left at home to the office. 9. Students take full responsibility of their devices.
		<p>Make Good Choices</p> <ol style="list-style-type: none"> 1. Respect and protect the privacy of others. No taking pictures or videos of teachers or other students 2. Always display positive digital citizenship. 3. If inappropriate material appears on your screen, notify and show your teachers (not your classmates) immediately. 4. Only use device in device friendly classrooms(cannot take to recess, bathroom or cafeteria).

Students are expected to follow the WCPSS student conduct policy and Student Acceptable Use of Electronic Resources policy. Any violation is considered unethical and may result in the loss of technology privileges at school, as well as other disciplinary action.

Teachers are NOT responsible for lost, stolen or damaged devices!

Student First and Last Name _____

Teacher _____

Parent Signature: _____